

TAOS Musical Theatre

www.taosmusicaltheatre.co.uk

30th September 2020

To: All Members (Performing, Non-Acting, Honorary, Life, Directors, Accompanists)

Dear Member,

The **Annual General Meeting** of the Society will be held on **Tuesday 13th October** via Zoom commencing at **7.30 pm.**

AGENDA

1. Apologies
2. Minutes of the AGM 2019 (attached)
3. Matters Arising
4. Chairman's Report 2019 – 2020
5. Treasurer's Report 2019 – 2020
6. Election of Officers and Committee 2020 – 2021
7. Any Other Business

Please note that due to the time restriction on Zoom the Chairman's report and Treasurer's report will not be read out as usual so please read prior to the meeting. We will be taking questions on both reports under the agenda items 4 and 5. If you do not wish to join the Zoom meeting but have questions for either Nigel or myself please contact me and we will endeavour to answer on the night and get a reply to you.

Notes Re. Item 6.

Election of Officers and Committee: Nominations are invited from those who are willing to offer themselves for election to serve as any of the Society Officers or as a member of its Committee. Ann Berry will be standing down after many years of serving on committee, so there is a vacancy. A Nomination Form is enclosed. Completed forms should be returned to the Chairman or Secretary before the meeting on the 13th October, or an email giving your name together with a proposer and seconder for the relevant position. Nominations may also be taken on the evening of the meeting. You are also invited to offer your services to help the Society in other ways.

Yours sincerely,



Claire Borovac
Chairman

Item 2

Minutes-TAOS Musical Theatre – AGM 2nd October 2019 The Arc Theatre, Trowbridge 7.05pm



Present: Claire Borovac, Nigel Shires, Karl Montgomery-Williams, Janet Thompson, Maria Matthews, Cherie Demmery, Lyn Taylor, Ann Berry, John Burtenshaw, Sandra Tucker, Clive James, Frances Brown, Anna Mazan, Sarah Davies, Karen Grant, Lou Knight, Ben Jenkins, Bee Partington, Connie Knight, Paul West, Sarah Brewer, Matthew Heaton, Natasha Harvey, Daisy Woodruffe, Tim Hobbs, Noah Heard

1. Apologies: Janet Cooper, Kate Courage, Andrew Curtis, Christina Barnes, Tina Foxon, M'Lou Llewellyn, Bruce Thompson, Amanda Sterkenburg, Tina Duffin, Caroline Murray, Amy Lord, Frankie Lewis, Charlie Bourne, Julian Clementson, Joan Francis, Richard Rawlings, Tim Knott, Joan Baggs, Pete Grant, Pat Burtenshaw.

Claire Borovac drew attendees' attention to the AGM document that was emailed to members

2, 3. Minutes of last meeting: The minutes were agreed as a true record and signed.

4. Chairman's report 2018-2019 (full report follows)

Claire Borovac verbally presented her report which included a review of the last 12 months and projective hopes for the coming year.

She thanked all members in many and varied ways for their support.

There were no questions or clarifications sought at this point

5. Treasurer's report 2018-19 (full report follows)

Nigel Shires verbally presented the treasurer's accounts (see attached spread sheet and signed summary).

- Firstly he gave an overview of the general accounts and then broke this down into the specific show budgets/profit and loss.
- Nigel also highlighted the difficulty the committee have in predicting surplus /deficit on shows
- The low interest rates affecting all

The accounts were proposed by Ann Berry and seconded by Clive James.

6. Election of officers 2019-2020

Chairperson - Claire Borovac was happy to continue as chair (nominated by Lou Knight, seconded by Janet Thompson) - there were no other nominations

Vice Chairperson – Anna Mazan was happy to continue as Vice Chair (proposed by Clive James and seconded by Lou Knight) - there were no other nominations

Treasurer – Nigel Shires was happy to continue as Treasurer (proposed by Claire Borovac, seconded by Ann Berry), there were no other nominations/volunteers

Minutes Secretary – Maria Matthews was happy to continue to take minutes (proposed by Janet Thompson, seconded by Sarah Davies) - there were no other nominations

Committee Members – existing committee members Ann Berry, Lou Knight and Karen Grant plus Janet Thompson and Frankie Lewis were elected en mass (proposed by Anna Mazan, seconded by Maria Matthews).

No other nominations were received.

Michelle Hole was happy to continue as Patrons' Secretary. Claire Borovac was happy to continue as Membership Secretary.

7. Proposed society name change to Trowbridge Musical Theatre

Following last year's minutes where the committee discussed the proposed change of name to Trowbridge Musical Theatre, Claire Borovac outlined the reasoning. It is a clearer link to the town/location, there is a place called Taos in New Mexico. There is no confusion with other societies, there is a TAOS in Taunton. It also ties in more closely with Trowbridge Youth Theatre. TAOS started life as Trowbridge Amateur Operatic Society, so it is also a link to the society's roots. Claire then opened up the debate to those assembled for questions – one member asked why

we wanted to change. Claire replied that it is much clearer if you are new to the area, we have already moved away from “operatic” to more accurately reflect the types of show that the society performs. It has been a gradual change, first by keeping the acronym TAOS. Existing licences are under the name of TAOS Musical Theatre so the plan would be to complete the changeover by the end of the financial year (end August 2020). There will need to be a new logo, update to website and social media branding.

The proposal was put to the vote to all present, the change to the new name was agreed unanimously.

8. Any Other Business

Sarah Davies suggested having society hoodies/sweatshirts, it was agreed that this would tie in well with the new name and will be offered closer to the changeover, once we have a new logo.

Meeting Closed: 7.45pm

Next meeting: October 2020 date and venue to be confirmed

Signed  Date 2nd October 2019

Chairman's Report 2018-2019

Welcome to my 11th report as Chairman. One of my duties is to review the past 12 months, and what a varied time we've had! Our financial year runs from September to August so our review period is the same.

We started with The Gondoliers, a third outing for this Gilbert and Sullivan classic (previously 1980 and 2002) with Phil Courage, Julian Clementson and Anna Mazan as our creative team. The show was full of colourful costumes, a splendid set, superb singing and delightful dancing! Julian arranged the orchestral music for the lovely 6-piece band. Phil brought new members to the society and even had to step in for the last performance when one cast member had a family emergency. This show has been nominated for “Best Opera/Light Operatic Production” at the Rose Bowl Awards, ceremony is on Sunday 20th October.

We ventured to Oklahoma! for our May show for which we had a new director in Anna Mazan, previously seen as our choreographer, and Julian Clementson again as MD. Although she felt a little nervous to start with the cast and crew were fully supportive, helped by her meticulous planning and show coordinators Maria Matthews and Lou Knight. The band were fenced off but still looked part of the show as they swapped their usual “blacks” for checked shirts and cowboy hats.

All our directors, musical directors and choreographers put in a lot of work planning a show before we even get to rehearsals, and we also rely on our accompanists through rehearsals and performances. Thank you all for your excellent preparation and organisation, ably supported by our Show Coordinators including Maria and Lou.

Our shows cannot get ahead without the huge support of our backstage crew. Our costume ladies – Sandra, Karen, Joan and Pat - work so hard getting the “look” right, whether the outfits are hired, from our own store, made especially or supplied by cast. Phil usually makes his own set, but for Oklahoma we had John Burtenshaw take on a lot of the set construction with help from Pete Grant and Richard Rawlings plus a superb Surrey by Jay Knight (available for hire!). Ollie Phipps was our Stage Manager assisted by Emma Edwards, and with the usual team Runyard-Hunt our scene changes were slick as ever! Properties have been organised by Valerie Jukes, Bernice Hudson, Janet Thompson and other members and friends of the society. Sarah Davies has helped with hair and make-up, Janet Cooper continues to provide our

raffle prizes, Michelle Hole is now looking after our Patrons, and we have our usual army of Front of House volunteers. Clive takes fantastic photos throughout the rehearsal and show period, and I know everybody enjoys watching George's DVD of the performances. I'm sure there are many other people who I haven't named who have contributed to the smooth running of productions – thank you to you all.

We always have very positive audience feedback to our shows, and this is usually also followed by some nominations and awards from Rose Bowl and/or NODA. This year we have a Rose Bowl nomination for Best Opera/Light Operatic Production for The Gondoliers, the ceremony is on 19th October so I will announce whether we've won then.

It's not all work and no play, we've also held a couple of social events this year – with bingo and quiz in March and skittles and quiz in September. Both events helped raise valuable funds for the society as well as being a good night out!

This time last year I was talking about how far in advance we were with planning our shows, I can't believe committee are now talking about November 2020 and into 2021. We are an inclusive society and have a very wide range of members, so finding shows that can accommodate everybody is difficult. Many modern shows don't have huge choruses, or can be very male/female biased, or have only a couple of principal parts, and some aren't available for amateurs to perform. We try to keep everybody on board and provide a good mix of shows, if you have a suggestion please let us know. We are currently rehearsing Little Shop of Horrors which is great fun (tickets available from me), and we will then start rehearsing our May 2020 show Shrek – The Musical in January. Future shows will be announced as licences are granted!

The committee usually meets once per month, and once again we have had a very friendly atmosphere squeezed around my dining table, and occasionally the pub! We've had a very varied (and hopefully representative) group of people this year which has been fantastic for a wide range of views, and I would like to thank all of our committee for their commitment and contributions over the past year. We would welcome new committee members to bring ideas forward – another man or two would be good so Nigel isn't quite so out-numbered! I've been a member of this society for almost 30 years, of which 25 have been on committee and 11 (probably going to be 12) as chair. I have indicated to committee that I would like to stand down as chair in the next 2-3 years.

Nigel will give you a full run-down on the status of our finances next, a huge thank you to him for keeping on top of it all and managing our move into the 21st century with a card reader and taking BACS payments. Performing high-quality shows to an appreciative audience is what makes all the hard work of rehearsals worthwhile. We have been very fortunate in 2018-2019 to have new people join the society, together with people returning to the society after a break. TAOS prides itself on being a friendly society and I hope that the new and returning members will stay with us.

As mentioned in my report last year, we have been discussing changing the name of the society to Trowbridge Musical Theatre to avoid confusion with other societies (Taunton also has a society called TAOS) and provide a clearer link with the town. This is item 7 on tonight's agenda, and there will be a vote.

In conclusion, I am very proud to be a part of such a wonderful society, it's such an integral part of my life. We have some fantastic shows lined up, and I hope that you can continue to support us in the future so that the society can go from strength to strength for many years to come.

Thank you.

Treasurer's Annual Report for the Year 2018/2019 (01/09/18 to 31/08/19)

Introduction

Firstly, thank you to all those who have helped with dealing with the financial affairs of the society, from helping with the raffle, programmes and tickets, to membership and particular thanks to Claire for her great help with all aspects of cards, cash and cheques and also her spreadsheets!

As reported last year, 2017/2018 saw a general deficit of £276.34, which was turned into an overall surplus of £3105.39 due to the commercial success of Oliver!.

This year, whilst the accounts technically show a surplus, which is largely due to one-off items which I will mention in more detail later, we broke-even. This is a sustainable way of operating and a massive thank you is due to all those who attended social events and all those who took part in fund-raising, since these things are what separates us from loss-making to being a sustainable organization!

General Accounts

The General Accounts are where we detail all of the Society's activities outside of the shows we complete in a year. This year they resulted in a surplus of £2680.

Income:

- The surplus shown on the accounts was largely due to a bequest of £2000 from the estate of Frank Martin, whom we all remember with great affection and regard. Discussions are still continuing about which is the appropriate area to allocate this to.
- Thank you to David Bullock for continuing to administer Patron and Friends Subscriptions, as this is a very important source of income. Though it continues to fall as we are not able to replace Patrons it is still a great total and most welcome. We do need to think about what we do about this longer term as new patrons seem difficult to obtain and we need to think about what offer we make to them as part of this.
- Interest on our Shawbrook investment was just over £200, given the historically low interest rates. As noted last year it is time to close both paper-based savings accounts and consolidate them into one on-line account so that it is easier to move from one bank to another when better rates are on offer. This is in progress.
- Society Membership increased slightly from £789 to £865. The Gift Aid Tax Refund was £616, which is very significant and contributed to the remainder of the surplus for the year. As a reminder - if you are a tax payer, please do ensure you sign one of our declarations – it costs you nothing and really helps us!
- 'Easy Fundraising' web-site sales continued at the same level as last year.
- We had almost £600 of income from the social events. Once again, a massive thank you to those involved in organizing it and those attending these events

Expenditure:

- Insurance cost continued the same as last year.
- The amount of £1132 for Rent, Rates and Electricity has fallen from last year's £2399.72 largely because of Knees having overcharged us in the past for Andil House. We have had a couple of quarters free of charge this year in compensation. Rent, Rates and Electricity includes the Scenery Store and the electricity charge and the rent, and rates for the Wardrobe Store, Electricity charges for Kettle Lane have fallen since we signed up for a fixed price Direct Debit arrangement with SSE, and now I have secured a two-year fixed price deal to give us more stability in the future.
- Continuing thanks to Andrew, the website costs are now paid directly regularly from our

HSBC account and cost £5.99 per month.

- Miscellaneous includes an overseen invoice from Bath Theatrical for costumes for £442 which actually occurred as a transaction in this financial year.

The sheet "Bank Reconciliations" helps us deal with payments for past shows that actually occurred in this financial year and make provision for payments not yet invoiced, that will occur in the next financial year, although incurred in this one.

It is my aim to reduce the number of cash and cheque transactions, to replace them with bank transfers, so if you can pay your subs and buy tickets etc. via bank transfer then please do so, and if you need paying for any expenses, this will be done directly into your account in the future.

Let us now run through the details of the productions in 2018/2019:

'Gondoliers' (November 2018)

The accounts show a surplus for Gondoliers of almost £800, This was a popular and successful production and massive thank you once again to all those who contributed to its success. Notably there were minimal sound and lighting costs and no license cost!

'Oklahoma' (May 2019)

This was a very successful and popular show but made a loss of about £800, mainly due to license costs, musicians costs, and sound and lighting costs.

Conclusion

In summary, 2018/2019 was another successful year on stage for TAOS Musical Theatre. Breaking even is a good position but it would be better if we could make a small surplus each year.

May I thank all those who have helped me with the Treasurer's job, in particular Claire who has dealt with the cash and diligently kept spreadsheets of all transactions, and Graham Pictor, who has helped and advised me with the accounts, and Matt for putting up with receiving the post.

Nigel Shires.
Honorary Treasurer.
24/09/19. V1.

Item 4

Chairman's Report 2019-2020

Welcome to my 12th report as Chairman – it's a bit different to my usual offering!

In November 2019 we performed *Little Shop of Horrors*, a completely different show for us with returning director Matt Heaton, Lou Knight as MD for the first time and experienced choreographer from Chippenham Debi Weaver. Matt also designed the set, and helped our wonderful construction team led by John Burtenshaw with the build – the show was nominated for a NODA Award for Visual Excellence. For me one of the most memorable parts was going to collect the set of Audrey puppets from Coventry then finding the largest one wouldn't fit through the Arc doors without being dismantled! Again we had new and returning members join us for this show and an extremely strong cast throughout – even if some weren't seen or were bumped off part way through! It can be very difficult to make hard puppets move in a lifelike manner and stay in sync with the vocals, but Ben and Tim put in a lot of time to make it look effortless. Sweet Audrey made a lovely contrast to the psychotic dentist, and the Ronnettes provided the narration with great attitude. There was lovely movement and dancing throughout, the tango between Mushnik and Seymour being particularly memorable, and the sound from the small band provided excellent accompaniment to the singing. The encore of "Mean Green Mother From Outer Space" was a fitting end to a thoroughly entertaining and enjoyable show for those both on and off stage.

As ever our costume ladies (Sandra, Karen, Joan and Pat) ensured we looked right on stage, with Pat also making hand puppets for the whole cast finale. I would also like to thank everybody who helped with the show and society – sound, lighting, props, stage crew, make-up, raffle, patrons, front of house, website etc as we cannot perform shows without you. Thank you also to Clive for his photographic memories of rehearsals and show, and to George for his DVD which we all enjoyed watching.

In January we started rehearsals for the much-anticipated *Shrek – The Musical*, being directed by Lyn Taylor, MD duties shared by Julian Clementson and Kate Courage, and Anna Mazan back as choreographer. As ever the standard of auditions was very high and a strong cast was selected; rehearsals were well underway before having to be curtailed due to the coronavirus pandemic.

All our directors, musical directors and choreographers put in a lot of work planning a show before we even get to rehearsals, and we also rely on our accompanists through rehearsals and performances. To have an enforced stop is very difficult on everybody.

We have been lucky enough to be able to move licences for both *Shrek* and *The Sound of Music* back a year to May and November 2021 respectively; we can but hope that theatres can open to full audiences by then. At time of writing we don't have a date for the Arc to reopen for rehearsals or performances but we are in close contact with Cherie and Anthony. Even when we are allowed back rehearsals may be a little different for a while, depending on government restrictions in place at the time. I am aware of some other groups holding rehearsals, however at present NODA are not advising return as performances aren't really possible for amateurs. Everybody's safety must be a priority.

We did manage to hold a social event last September – a skittles and quiz night which helped raise valuable funds for the society as well as being a good night out! Since lockdown we have had a couple of Zoom quizzes and a compilation video throwing a toilet roll to each other (thank you Anna and Maria) – it's lovely to see people but it's not the same as meeting in person and I know I'm not alone in missing the social side of singing.

In June we were told that our scenery store in Kettle Lane was going to be under new ownership and we had to find new premises by the end of July, which didn't give us long at all! After much searching for a suitable building Karen Grant put us in touch with a farmer with temporary space, and on a rather wet Saturday afternoon we had a huge team of people and two vans shuttling our scenery to its new home – thank you to everybody who came and helped, it made a massive job much easier. We still need a permanent scenery store as there is no facility to build set at the present building. If you know of any buildings around 1000-2000 ft² (100-200 m²) please contact me or another member of committee.

The committee usually meets once per month, although since April we've been meeting remotely via Zoom – it was noted that committee were most upset they had to provide their own tea and biscuits! Meetings have tended to be short as there isn't much we can do at present. Nigel has been busy preparing the society for its name change to Trowbridge Musical Theatre, and Tim Hobbs has been designing potential logos. We will launch this fully when finalised and when we have something to celebrate!

I would like to thank all of our committee for their commitment and contributions over the past year. Ann Berry has decided to stand down from committee, and I would like to thank her for so many years of service as both committee member and Vice Chair. We would welcome new committee members to bring ideas forward – another man or two would be good so Nigel isn't quite so out-numbered! I've been a member of this society for 30 years, of which 26 have been on committee and 12 as chair. I have indicated to committee that I would like to stand down as chair in the next couple of years.

Nigel gives his full report on the status of our finances under item 5; a huge thank you to him for keeping on top of it all and managing payments via card reader and BACS payments. Unfortunately the pandemic has meant that we have had no income but still have our usual expenditure of costume and scenery stores, NODA membership, insurance etc. and have also paid out deposits for licences which will not generate income until the next financial year.

We have now signed up to Amazon Smile, whereby Amazon give donations to charities when you buy online. It would make a really big difference if people could sign up at smile.amazon.co.uk/ch/274648-0 We also have our EasyFundraising page https://www.easyfundraising.org.uk/causes/taos-musical-theatre/?utm_campaign=raise-more&utm_content=gs-f1

With many of us buying more online these donations will help SO MUCH, so please sign up to support us – it's completely free and doesn't take long.

This year has been difficult on so many people, but if you are able to donate to the society to help keep us going until next year we would be very grateful for all donations. Bank transfers can be made to sort code 40-44-33 account 01112961 (Trowbridge Amateur Operatic Society) – if you put your name and "donation" we will also be able to claim Gift Aid which will make your money go even further. I can also take donations on the card reader at a social distance – please contact me to arrange a time.

I am very proud to be a part of such a wonderful society, it's such an integral part of my life and this year has been very strange. We have some fantastic shows lined up – hopefully! - and I hope that you can continue to support us both now and in the future so that the society can go from strength to strength for many years to come.

Thank you.

Treasurer's Annual Report for the Year 2019/2020 (01/09/19 to 31/08/20)

Introduction

Firstly, thank you to all those who have helped with dealing with the financial affairs of the society, from helping with the raffle, programmes and tickets, to membership and particular thanks to Claire for her great help with all aspects of cards, cash and cheques and also her spreadsheets!

As reported last year, we broke-even, however unfortunately this year, we have incurred a significant loss, not just on our production of The Little Shop of Horrors, but also due to the ongoing fixed costs that the society has even when we are not operating, due the coronavirus pandemic. These have also increased due to reasons highlighted below.

However, we still must have a massive thank you is due to all those who attended social events and all those who took part in fund-raising, since these things are what keeps us going.

General Accounts

The General Accounts are where we detail all of the Society's activities outside of the shows we complete in a year. This year they resulted in a deficit of £2777.

Income:

Thank you to Michelle Hole for continuing to administer Patron and Friends Subscriptions, as this is a very important source of income. Though it continues to fall as we are not able to replace Patrons it is still a great total and most welcome. We do need to think about what we do about this longer term as new patrons seem difficult to obtain and we need to think about what offer we make to them as part of this. Interest on our Shawbrook investment was just over £224, which is very welcome given the historically low interest rates. As noted last year it is my intention to close paper-based savings accounts and consolidate them into the on-line account so that it is easier to move from one bank to another when better rates are on offer. This is still in progress, the Virgin Money account has been closed, but the Shawbrook account still offers a better interest rate than anything else at the moment.

Society Membership fell from £865 to £621. The Gift Aid Tax Refund was £619, which is very significant. As a reminder - if you are a tax payer, please do ensure you sign one of our declarations – it costs you nothing and really helps us!

'Easy Fundraising' web-site sales continued unfortunately at half of last year.

We had just over £100 of income from the social events. Once again, a massive thank you to those involved in organizing it and those attending these events

Expenditure:

Insurance cost increased from last year, in particular due to the greater insurance required for the Little Shop of Horrors properties.

The amount of £2000 for Rent, Rates and Electricity has increased back to the usual level after last year's reduction. However, this will increase significantly this coming year because we have been evicted from Kettle Lane and our new scenery store will be almost three times more expensive.

Continuing thanks to Andrew, the website costs are now paid directly regularly from our HSBC account and cost £5.99 per month.

Miscellaneous includes some printing for Into the Spotlight and some other miscellaneous expenditure.

The sheet "Bank Reconciliations" helps us deal with payments for past shows that actually occurred in this financial year and make provision for payments not yet invoiced, that will occur in the next financial year, although incurred in this one.

It continues to be my aim to reduce the number of cash and cheque transactions, to replace them with bank transfers, which is the cheapest method for the society to receive and pay money, so if you can pay your subs and buy tickets etc. via bank transfer then please do so, and if you need paying for any expenses, this will be done directly into your account in the future.

Let us now run through the details of the production in 2019/2020:

‘Little Shop of Horrors’ (November 2019)

The accounts show a loss for Little Shop of Horrors of over £1100, Although this was a popular and successful production and massive thank you once again to all those who contributed to its success. Notably there were high costs of license and props although in general there was nothing particularly exceptional, this is what it takes to put on a show. The difference with Oklahoma from last year was the license cost!

‘Shrek’ (yet to be performed)

At the moment the accounts are showing a loss of about £667, mainly due to advance license costs.

Conclusion

In summary, The first half of 2019/2020 was another successful year on stage for TAOS Musical Theatre but the Coronavirus crisis has caused us a major financial problem as it will have for all societies like us. We should be glad we have enough to see us through this crisis but we really need to fund raise to cover the fixed costs as long as this lasts.

May I thank all those who have helped me with the Treasurer’s job, in particular Claire who has often dealt with the cash and diligently kept spreadsheets of all transactions, and Graham Pictor, who has helped and advised me with the accounts, and Matt and Helen for putting up with receiving the post and bringing it round!

Nigel Shires.
Honorary Treasurer.
30/09/20. V1.

TAOS MUSICAL THEATRE

General Account for year 2019-2020 & Balance Sheet at 31st August 2020

General Account

<u>Income</u>	
Members subscriptions	621.00
Patrons subscriptions	539.00
Hire of Music stands etc	-
Interest from Investments	224.95
Gift Aid tax refund	619.28
Miscellaneous	-
Social Events	110.50
Hire of Costumes	50.00
Web site sales/fundraising	41.93
	-
Petty cash income	-
Surplus on LSOH	-
Surplus on Shrek	-
Total	<u>2,206.66</u>

Expenditure

Insurance	699.51
NODA - subscription	163.00
Wardrobe capita//storage	-
100 club/social events	-
Gratuities	-
Rent, Rates & Electricity	1,979.43
Secretarial expenses	-
Sundries	-
Web-site running costs	98.12
Miscellaneous	224.68
	-
Loss on LSOH	1,151.72
Loss on Shrek	667.54
Total	<u>4,984.00</u>

Balance Sheet

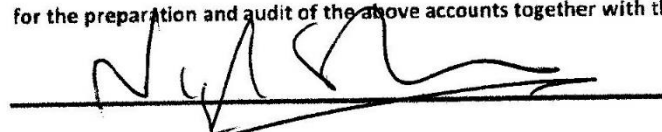
Capital Account b/fwd from 31st August 2019

HSBC Current Account	8,053.50
Virgin Charity Notice Account	401.98
Shawbrook Bank Notice Account	19,927.52
Petty cash balance	314.70
Total at 31st August 2019	28,697.70
Less:- Deficit for year 2019-2020	(2,777.34)
Total at 31st August 2019	<u>25,920.36</u>

Current Assets at 31st August 2020

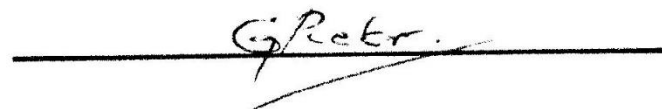
HSBC Current Account	5,556.84
Virgin Charity Notice Account	-
Shawbrook Bank Notice Account	20,146.72
Petty cash balance	216.80
Total	<u>25,920.36</u>

I confirm that to the best of my knowledge all records and information have been made available
for the preparation and audit of the above accounts together with the supplementary accounts attached



Nigel Shires - Hon Treasurer - September 2020

I report the Income and Expenditure account, with the supplementary accounts attached, are prepared from
and in accordance with the books of accounts, together with information and explanations supplied



Graham Pictor - Auditor - September 2020

TAOS MUSICAL THEATRE

Bank Reconciliations - inclusive of Creditors & Prepayments - year 2019-2020

Bank Reconciliations - HSBC Account

Opening balance 1st Sept 2019

Bank Account balance		£10,733.34	
Add:- Prepayments 2018-19			
Shrek - licence	500.00		
LSOH - licence	500.00		
LSOH - Scenery	235.50		
LSOH - Scenery	211.00		
		1,446.50	
			12,179.84
Less:- Creditors 2017-19			
Invoices still awaited for:-			
Arc - rehearsal hire re Spamalot	461.25		
Arc - concert hire re Spamalot	1,435.95		
Arc - rehearsal hire re Oliver	541.90		
Arc - concert hire re Oliver	1,687.24	4,126.34	
			8,053.50
Reconciled opening balance for 2019-20			

Closing balance 31st August 2020

Bank Account balance		9083.18	
Add:- Prepayments 2019-20			
Sound of Music - License	600.00		
		600.00	
			9,683.18
Less:- Creditors 2019-20			
Invoices still awaited for:-			
Arc - rehearsal hire re Spamalot	461.25		
Arc - concert hire re Spamalot	1,435.95		
Arc - rehearsal hire re Oliver	541.90		
Arc - concert hire re Oliver	1,687.24	4,126.34	
			5,556.84
Reconciled closing balance for 2019-20			

Little Shop of Horrors

Income		Expenditure	
Other Income	£0.00	Other	£229.18
Ticket Sales	£8,041.29	Hire of Arc Theatre	£1,808.64
Programme Sales	£232.97	License	£2,035.93
Raffle	£307.00	Hire of Rehearsal Halls	£156.00
Programme Adverts.	£0.00	Director's Fee	£900.00
Hire of Scores	£33.00	MD & Choreographer Fee	£975.00
Weekly Donations	£0.00	Pianists Fees	£400.00
Merchandising /Sales	£100.28	Orchestra	£1,540.00
Council Grants	£0.00	Scenery	£886.26
Show Subscriptions	£1,183.20	Costumes	£67.47
Donations	£0.00	Properties	£750.33
Show Sponsorship	£0.00	Lighting & Sound	£794.74
		Makeup	£12.00
		Programme Printing	£146.70
		Ticket Printing	£0.00
		Publicity	£147.19
		Gratuities	£38.15
		Refreshments	£161.87
		Sundries	
		Royalties	
		Raked seating	
		Hire of Scores	
Loss on Show	-£1,151.72		
Total	<u>£11,049.46</u>	Total	<u>£11,049.46</u>

Shrek

Income		Expenditure	
Other Income	£0.00	Other	£0.00
Ticket Sales	£612.84	Hire of Arc Theatre	£0.00
Programme Sales	£0.00	License	£500.00
Raffle	£0.00	Hire of Rehearsal Halls	£45.00
Programme Adverts.	£0.00	Director's Fee	£0.00
Hire of Scores	£11.80	MD & Choreographer Fee	£0.00
Weekly Donations	£0.00	Pianists Fees	£0.00
Merchandising /Sales	£0.00	Orchestra	£0.00
Council Grants	£0.00	Scenery	£58.22
Show Subscriptions	£118.98	Costumes	£75.00
Donations	£0.00	Properties	£31.94
Show Sponsorship	£0.00	Lighting & Sound	£0.00
		Makeup	£0.00
		Programme Printing	£0.00
		Ticket Printing	£0.00
		Publicity	£115.00
		Gratuities	£0.00
		Refreshments	£0.00
		Sundries	£0.00
		Royalties	£0.00
		Raked seating	£0.00
		Hire of Scores	£0.00
		Ticket Refunds	£586.00
Loss on Show	-£667.54		
Total	<u>£1,411.16</u>	Total	<u>£1,411.16</u>

Item 6

TAOS Musical Theatre – 2020-2021

www.taosmusicaltheatre.co.uk

Name

I am willing to stand for election to the position(s) below

COMMITTEE

Position	tick	Proposed		Seconded	
		print name	signature	print name	signature
Chairman					
Vice Chairman					
Treasurer					
Secretary					
Committee Member (4 positions)					

I wish to be considered for the following position(s):

Position	tick
Assistant Secretary	
Publicity Officer	
Patrons Secretary	
Scores Secretary	
Membership Secretary	
Programme Secretary	
Historian	
Social Secretary	
Ticket Secretary	
Front of House help	
Back Stage help	
Production Co-ordinating Officer	
Wardrobe Mistress / help with wardrobe	
Make-up Supervisor / help with make up	

Signature Date